



# Board of Education

Public Meeting

*May 18, 2021*

HAPPY  
MEMORIAL  
DAY

*Robert Projansky*  
*Mindy Opper*  
*Jordan Shumofsky*  
*Sapna Malige*  
*Johanna Stroever*  
*Michael Halik*  
*Linda Freda, Ed.D.*

**NORTH CALDWELL BOARD OF EDUCATION  
NOTICE OF PUBLIC SESSION  
VIA ZOOM MEETING**

<https://ncboe.zoom.us/j/94114297415?pwd=YkhkLytzdEhObWUwaUsvZm4xYUkwUT09>

**MAY 18, 2021  
7:30 P.M.**

**AGENDA**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations. In addition, we have posted a notice on the Entrances of Grandview Elementary School and Board of Education Website, that this meeting will be conducted by the Zoom Online Meeting Platform.

**4. ROLL CALL**

**5. ACTION ITEM**

• **Organizational Resolutions**

**O1. Approve the use of the Zoom Online Meeting Platform to conduct the May 18, 2021 Board Meeting.**

**6. BOARD PRESIDENT'S REPORT**

**7. SUPERINTENDENT'S REPORT**

**8. PUBLIC RECOGNITION**

**9. PUBLIC COMMENTS**

**10. ACTION ITEMS**

• **Organizational Resolutions**

**O2. Adopt educational programs currently in place**

**O3. Approve adoption of listed textbooks**

**O4. Approve legal advisor for special education**

**O5. Approve legal advisor for general counsel**

**O6. Approve legal advisor for bond counsel**

**O7. Approve appointment of Homeless Liaison/School Safety Specialist/  
504 Committee Coordinator/HIB Coordinator**

**O8. Approve appointment Affirmative Action Officer/504 Committee  
Coordinator/HIB Coordinator**

**O9. Approve appointment of HIB Specialists**

**O10. Approve designated depository**

**O11. Approve petty cash accounts**

**O12. Approve appointment of AHERA Program Manager/Designated Person  
and Integrated Pest Management Coordinator**

**O13. Approve official newspapers**

- O14. Approve Requisition of District Taxes
- O15. Approve purchasing agent
- O16. Approve appointment of Treasurer of School Funds
- O17. Approve architectural firm
- O18. Appoint Health, Dental and prescription Benefits Broker
- O19. Approve total travel expenditures
- O20. Approve local travel expenses' accounts
- O21. Approve Open Public Records Act (OPRA) Officer
- O22. Approve line-item transfers between Board meetings
- O23. Approve Public Agency Compliance (PACO) Officer
- O24. Approve Business Administrator/Board Secretary's authority to purchase in accordance with the Public Procurement Laws
- O25. Approve Safety and Health Designee and re-adopt the Emergency Management/Safety and Security Plan
- O26. Approve listed Tax Shelter Annuity Companies
- O27. Approve Agreement with Asbury Park Information Technology Center
- O28. Approve Property and Casualty Insurance Broker
- O29. Approve Lerch, Vinci & Higgins, Certified Public Accountants
- O30. Approve Rullo & Juillet Associates, Inc.
- O31. Approve Quality Assurance Project Plan (QAPP)
- O32. Approve District Lead Drinking Water Testing Sampling Plan Appendix B of QAPP
- O33. Approve attached Rates of Pay for 2021-2022
- O34. Approve School Physician
- O35. Approve Fogarty & Hara, Esqs., as Board Attorney
- O36. Approve Omni Financial Group Inc, as Third Party Administrator for Sponsored Retirement Plans
- O37. Approve renewal of Horizon Medical and Dental coverage
- O38. Approve the renewal of Benecard/Trust Prescription Coverage
- General Resolutions
- G1. Approve listed State contract Vendors
- G2. Approve listed NASPO Contract Vendors
- G3. Approve Contracting to establish Cooperative Pricing System
- G4. Approve Education Data Services, Inc.
- G5. Approve NJ Educational Computing Cooperative
- G6. Approve Phoenix Advisors as the Continuing Disclosure Agent
- G7. Approve Guide for Standard Operating Procedures
- G8. Approve Special Ed Transportation Services with Sussex County Regional Transportation Cooperative
- G9. Approve Regular Ed Transportation Services with Sussex County Regional Transportation Cooperative
- G10. Approve listed field trip locations
- G11. Approve the Preschool Tuition Agreements for 2021-2022 School Year

- G12. Approve Policy 2468, Independent Educational Evaluations, at first reading
- G13. Approve visual perceptual evaluation for student
- G14. Approve Superintendent of schools
- G15. Approve Business Administrator/Board Secretary
- G16. Approve school physician
- G17. Approve Kindergarten Tuition Agreement
- G18. Approve participation and/or services with NWEA for MAP
- G19. Approve payment to Business Administrator for meeting Quantitative Goals
- Business Resolutions
  - B1. Approve Public and Confidential Minutes of April 28, 2021
  - B2. Approve Payroll
  - B3. Approve Bills and Claims
  - B4. Approve Title 1 Tutoring
- Personnel Resolutions
  - P1. Approve behavioral therapist for 2021-2022 school year
  - P2. Approve behavioral therapy for listed student
  - P3. Approve behavioral therapist for extended summer program
  - P4. Approve behavioral therapy for listed students for extended summer program
  - P5. Approve extended summer program teachers
  - P6. Approve aides for the extended summer program
  - P7. Approve listed professional development for listed staff
  - P8. Approve speech & language therapist for extended summer program
  - P9. Approve occupational therapist for extended summer program
  - P10. Approve occupational therapy for listed student
  - P11. Approve occupational therapist for the 2021-2022 school year
  - P12. Approve listed hourly custodians
  - P13. Approve occupational therapist for the 2021-2022 school year
  - P14. Approve occupational therapy for the 2021-2022 school year
  - P15. Approve physical therapist for the extended summer program
  - P16. Approve physical therapist for listed student
  - P17. Approve physical therapist for the 2021-2022 school year
- 11. OLD BUSINESS
- 12. NEW BUSINESS
- 13. ADJOURN TO CONFIDENTIAL SESSION (if necessary)

The next scheduled public meeting of the Board will be held on Wednesday, June 16, 2020 via Zoom Online Meeting Platform.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.



**Resolutions**  
**May 18, 2021**

**ORGANIZATIONAL RESOLUTIONS**

**O1. RESOLVED** that the Board of Education approve the use of the Zoom Online Meeting Platform, to conduct the May 18, 2021, Board Meeting in compliance with A-3850 which was signed by Governor Murphy on March 20, 2020 so that Board of Education business can continue, during the State of Emergency for the COVID-19 crisis.

Moved: Seconded:

Yes: No:

**O2. RESOLVED** that the Board of Education adopt the educational programs currently in place in the district and each of the schools, subject to curriculum revision for the forthcoming school year as required by N.J.A.C. 6:8-4.5(a).

Moved: Seconded:

Yes: No:

**O3. RESOLVED** that the Board of Education approve the adoption of the following textbooks for the 2021-2022 school year:

<u>Subject</u>	<u>Vendor</u>	<u>Publication</u>
LA/Reading	Empowering Writers (K-6)	2010
	Great Books (K-6)	2006
	Houghton Mifflin (2-6)	2008
	Handwriting Without Tears (K-2)	2008
	Houghton Mifflin	
Mathematics	Journeys & Collections (5-6)	2017
	Mc Graw Hill (Everyday Math K-6)	2016
	Pearson (Connected Mathematics 3)	2006
Science	Pearson Scott Foresman (K-3)	2004
	Pearson Education	2016
Music	Silver-Burdett & Ginn (K-2)	1995
	Silver Burdett/Scott Foresman (3)	2002
	Scott Foresman	2000
	Scott Foresman	2002
Social Studies	Nystrom, Jr. Geographer Atlas	2005
	Prentice Hall	2014
	Nystrom Atlas	2005











in aggregate less than 15% of the applicable bid threshold without soliciting competitive quotations.

Moved: Seconded:

Yes: No:

O16. RESOLVED that the Board of Education hereby appoint **Steven J. Lella** as **Treasurer of School Funds** at a salary of \$4,200.00 for the term of office beginning July 1, 2021, through June 30, 2022, and

**BE IT FURTHER RESOLVED** that **Steven J. Lella** be covered by the Public Official Bond in the amount of \$200,000.00.

Moved: Seconded:

Yes: No:

O17. RESOLVED that the Board of Education approve **DiCara Rubino Architects** as the district's architectural firm located at **30 Galesi Drive, West Wing, Wayne, NJ 07470** for the 2021-2022 school year and any special projects as proposed, at the following rates:

<b>2021-2022 Labor Classification Rate (\$/Hour)</b>	
Principal	175.00
Senior Associate Architect	165.00
Project Manager	150.00
Project Architect/Engineer	140.00
Job Captain/ Assistant Engineer	135.00
Project Designer	125.00
Specifications Writer	125.00
Senior Production	120.00
Intermediate Production	100.00
Interior Designer	135.00
Construction Administrator	140.00
Marketing/Public Relations	125.00
Accounting	55.00
Administrative Assistant	45.00
Clerical	45.00
Reimbursable Expenses Cost X 1.15	

Moved: Seconded:

Yes:

No:

**O18. RESOLVED** that the Board of Education appoint **Brown & Brown Benefit Advisors, Livingston, NJ**, as Health, Dental and Prescription Benefits Broker for the 2021-2022 school year.

Moved:

Seconded:

Yes:

No:

**O19. RESOLVED** that the Board of Education approve the total travel expenditures for the District at a maximum of \$24,700.00 for the 2021-2022 school year; and

**BE IT FURTHER RESOLVED**, that the Business Administrator keep an accounting of all expenditures to ensure compliance with the approved amount.

Moved:

Seconded:

Yes:

No:

**O20. RESOLVED** that the Board of Education approve the following local travel expense accounts for professional development seminars, conferences and meetings for the 2021-2022 school year for the listed staff positions.

Account	Description
11-000-213-580-050-00	Nurse: Gould
11-000-213-580-060-00	Nurse: Grandview
11-000-219-580-000-00	Child Study Team
11-000-223-580-050-00	Teachers
11-000-223-580-060-00	Teachers
11-000-230-580-000-00	Superintendent
11-000-230-585-000-00	Board of Education
11-000-240-580-050-00	Principal Gould
11-000-240-580-060-00	Principal Grandview
11-000-251-580-000-00	Central Office

Moved:

Seconded:

Yes:

No:





Additional fees per service, as needed

Moved: Seconded:

Yes: No:

O28. RESOLVED that the Board of Education appoint Giovanni Mancini of Treadstone Risk Management, LLC 60 Speedwell Avenue, Unit B, Morristown, NJ 07960 to serve as the Property and Casualty Insurance Broker of record, effective July 1, 2021 through June 30, 2022.

Moved: Seconded:

Yes: No:

O29. RESOLVED that the Board of Education approve Lerch, Vinci & Higgins, Certified Public Accountants, Fair Lawn, New Jersey, as its auditors for the 2021-2022 fiscal year ending June 30, 2022, at a fee of \$12,250.00, preparing Secondary Market Disclosure documents is \$500.00, and should the district request the auditors assistance with independent financial advisors this shall be covered by an additional proposal, in addition to any other services as the fee schedule listed below shows:

Partners	\$150-\$175 per hour
Managers	\$125-\$140 per hour
Senior Accountants/Supervisors	\$ 90-\$115 per hour
Staff Accountants	\$ 75-\$85 per hour
Other Personnel	\$ 45 per hour

Moved: Seconded:

Yes: No:

O30. RESOLVED that the Board of Education approve Rullo & Juillet Associates, Inc. of Cedar Grove, NJ as the Right to Know and Hazard Communication consultants for the period July 1, 2021 to June 30, 2022, in the amount of \$2,899.00 in addition to the following services:

Electronic Filing Fee	\$200.00
Two-Six month Asbestos Surveillances	\$925.00







GENERAL RESOLUTIONS

G1. **RESOLVED** that the Board of Education approve the following state contract vendors:

Supplier/Vendor/Contractor	Product or Service	State Contract No.
Canon Solutions America	Digital Color Copiers/Printers	A68050
Canon USA Inc.	GSA/FSS Reprographics	A51144
CDW	Authorized dealer/distributor	A70262/A70263 A74851/A74922 A75579/A75580 A75583/A75585
Commercial Interiors Direct	Playground Equipment	A81414
Dell Marketing LP	WSCA Cmptr Contract/Data Communications Equipment/Software License	A70256/A88796 A77003
Demco Inc	Library/School Supplies & Teaching Aids	A80987
Dyntek	Authorized dealer/distributor	A70526/A70262/A75585
Ebsco Subscription Srvc	Publication media	A86068
Eastern Data Comm Inc.	Data Communications Equip	A87720
Fisher Scientific Company	Library/School Supplies & Teaching Supplies	A80978
Flinn Scientific, Inc.	Scientific Equip/Accessories Maintenance & Supplies	A75832
Grainger Industrial Products	Bldg. Materials & Supplies	A79875
Hertz Equip Rental Corp	Equip & Space Rental Generator Rentals	A83005/A85483
Hewlett Packard Company	Computer Contract/Data Communication Equip	A70262/A88130
James D. Boyce Asso.	Playground Equip	A81420
Keyboard Consultants	Computer Equipment	A81193
Lifesavers, Inc.	Bldg Mgmt/Life Safety Equip	A84689
Pitney Bowes	Mail Equip & Maintenance	A75237
Promedia	Technology Services	A75580
Premier Digital Imaging LLC/United Business Systems	Copiers	A82707
RFP Solutions	Telecommunications Equip	A80801
Ricciardi Brothers Inc.	Paint & Related Supplies	A82224
School Specialty	Office/School Supplies	T0114
Shortel Inc.	Data Communication Equip	A88132
Staples Advantage	Office Supplies	A77249
Tanner North Jersey Inc.	A/V & Computer/Library &	A662181/A69909

	Classroom Furniture Files/Desks & Cabinets/Office Furniture	A67807/ A70308 A81641/ A67810
Tanner North Jersey Inc.	Classroom Furniture	A67833
Tanner North Jersey Inc.	Classroom Furniture	A69948
Tanner North Jersey Inc.	Classroom Furniture	A67821
TEQ Inc.	Computer/Smart Board Equipment	A80992
Verizon	Mini Micro Services (Cisco Equip, Data Wiring, Nortel Equip, Prof. Serv.)	A85943
Verizon	Video	A0956
WB Mason	Office/library Supplies	A80975

Moved:

Seconded:

Yes:

No:

**G2. RESOLVED** that the Board of Education approve the following NASPO Contract Vendors:

Supplier/Vendor/Contractor	Product or Service
Apple	Computer Hardware, Software, etc.
CDW	Supplies, Computer Hardware, etc.
Dell	Computer Hardware, Software, etc.
Dyntek	Tech Services (consulting)
Eastern Datacom	Communications Equipment
e-plus	Technology Reseller, Services, Consulting, etc.
Global Computer	Computer Hardware, Software, etc.
Hewlett Packard	Printers, Computers, Networks
Howard Industries	Computer and Technology parts and supplies
Jami Furniture	Furniture for Computer Equipment
KeyBoard Consultants	SmartBoard, Projectors & Related Media
Promedia	Technology services, consulting, Software, etc.
Riverside Technology	Computer Hardware, Software, Etc.
Tanner North Jersey	Office Furniture
UBS	Copy & Print Mgmt

Moved:

Seconded:

Yes:

No:



**THEREFORE, BE IT RESOLVED** that the Board approves the purchases with Journey Education/CCV Software.

Moved:

Seconded:

Yes:

No:

**G6. WHEREAS**, the Issuer has heretofore agreed through the execution of Continuing Disclosure Agreements (“CDAs”) in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues; and

**WHEREAS**, but for the execution of the CDAs, the underwriter of such bonds would be prohibited from purchasing the bonds of the Issuer; and

**WHEREAS**, in order to ascertain its compliance with various CDAs executed in conjunction with the issuance of bonds, the Issuer must identify the requirements stipulated in those various CDAs and compare those requirements with its filings and correct any deficiencies; and

**WHEREAS**, rules and regulations promulgated by the Securities & Exchange Commission (“SEC”) restrict the provision of advice concerning the issuance of municipal debt to those that are appropriately registered with the SEC; and

**WHEREAS**, it is beneficial to retain the assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDAs and to stand ready to provide advice as needed with the issuance of municipal debt as Independent Registered Municipal Advisor; and

**WHEREAS**, Phoenix Advisors provides such continuing disclosure services and is an independent registered municipal advisor under the SEC regulations and has heretofore been appointed by the Issuer to provide the same until the expiration of this Agreement, as defined in Section 3 herein; and

**WHEREAS**, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the Issuer.

**NOW, THEREFORE,** THE PARTIES HERETO, IN CONSIDERATION OF MUTUAL COVENANTS HEREIN CONTAINED AND OTHER GOOD AND VALUABLE CONSIDERATION, EACH INTENDING TO BE LEGALLY BOUND HEREBY AGREE AS FOLLOWS:

Section 1. Phoenix Advisors exercising its duty of care will perform, inter alia, the tasks described in the scope of services summarized in Exhibit I and, if further requested in Exhibit II attached hereto.

Section 2. The Issuer will compensate Phoenix Advisors for services provided in accordance with this agreement, as more particularly set forth below:

**Continuing Disclosure Agent Service:**

\$1,000 - Base fee

\$200 - One time initial setup fee for each new bond issue set up during the year

\$250 - Event Fee (if applicable)

**Independent Registered Municipal Advisor of Record**

There is **no separate fee** charged by Phoenix Advisors for being designated as your Independent Registered Municipal Advisor (IRMA). As your IRMA, we will be available to answer general questions concerning outstanding debt issues, market conditions, preliminary review financing proposals, or prepare preliminary project analyses.

A separate addendum to this Agreement will be provided for your acknowledgement, if you choose to have Phoenix Advisors involved in a debt issuance or to undertake an in-depth evaluation of a proposal or project, perform a consultant service, or assist with rating agency surveillance. Our goal is to be available to you and to add value when you need our expertise.

Section 3. This Agreement, as to the Continuing Disclosure Agent services and Municipal Advisor services, is subject to annual renewal.

Section 4. This Agreement may be terminated by the Issuer or Phoenix Advisors, upon giving thirty (30) days prior written notice.

Section 5. This Agreement shall be construed in accordance with and governed by the laws of the State of New Jersey.

IN WITNESS WHEREOF, the Issuer and Phoenix Advisors have caused this Agreement to be duly executed by their authorized representatives as of the date and year first above written.

Moved: Seconded:

Yes: No:

G7. RESOLVED that the Board of Education reapprove the Guide for Standard Operating Procedures and Internal Controls inclusive of Purchasing Manual.

Moved: Seconded:

Yes: No:

G8. RESOLVED that the Board of Education approve the Resolution for Participation in Joint Transportation Services for the 2021-2022 school year with **Sussex County Regional Transportation Cooperative** for coordination of transportation of special education pending attorney review.

Moved: Seconded:

Yes: No:

G9. RESOLVED that the Board of Education approve the Resolution for Participation in Joint Transportation Services for the 2021-2022 school year with **Sussex County Regional Transportation Cooperative** for coordination of transportation of regular education.

Moved: Seconded:

Yes: No:

G10. RESOLVED that the Board of Education approve the following field trip locations:

- Fairfield Farms
- Conklin Farms
- Montclair State University Theater
- Morristown Performing Arts Center
- Turtle Back Zoo





**G13. RESOLVED** that the Board of Education approve payment to **Dr. Vicci/Dr. Broderick** in the amount of \$850.00 for a visual perceptual evaluation for **student #8005341**.

Moved: Seconded:

Yes: No:

**G14. RESOLVED** that the Board of Education approve **Linda Freda, Ed.D.** as Superintendent of Schools for the 2021-2022 school year.

Moved: Seconded:

Yes: No:

**G15. RESOLVED** that the Board of Education approve **Michael Halik** as the Business Administrator/Board Secretary for the 2021-2022 school year.

Moved: Seconded:

Yes: No:

**G16. RESOLVED** that the Board of Education approve **David Fost, MD** for the 2021-2022 school year as school physician with an annual fee of \$6,000.00.

Moved: Seconded:

Yes: No:

**G17. RESOLVED** that the Board of Education approve the Parent Paid Kindergarten Tuition Agreement, at a rate of \$5,000 for the school year 2021-2022, for the following student:

Kindergarten  
8005688

Moved: Seconded:

Yes: No:

**G18. RESOLVED** that the Board of Education approve participation during the 2021-2022 school year with **NWEA** for their services regarding **MAP**

Skills and MAP Growth K-12 at an estimated total of \$9,380.00.

Moved: Seconded:

Yes: No:

G19. WHEREAS, pursuant to N.J.A.C. 6A:23A-3.1 and its contract with the Business Administrator, Michael Halik, the Board of Education established a quantitative merit goal for the Business Administrator for the 2020-2021 school year, and

WHEREAS, the Board of education has now reviewed indicators of the achievement of that goal; therefore, be it

RESOLVED that the Board of Education makes the following determination and directs that its determination be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

Quantitative Goal	Status
1. The Business Administrator will serve on the districts COVID Committee and Restart Committee to assist with the reopening of schools.	Achieved
2. The Business Administrator will work with the Superintendent and the Board of Education to create the Restart and Recovery Plan to Reopen Schools and will serve on the Pandemic Response Team to ensure all health and safety protocols are implemented and enforced.	Achieved

Moved: Seconded:

Yes: No:





P5. **RESOLVED** that the Board of Education approve the follow teachers for the extended summer program at a rate of \$35.00 per hour effective June 28, 2021 to July 22, 2022:

- Alexa Armstrong
- Anita Cimera
- Genine DellaValle
- Janice Garthwaite
- Kari-Lynn Jones
- Kim Shay
- Laura Grimaldi
- Sarah Veniero
- Stefanie Wozniak
- Angela Castiglia
- Aggie Doolen
- Victoria Parisi
- Jenna Veneziano
- Alexandra Keenan
- Nicole Cornacchia
- Greg De Rosa
- Samantha Monks

Moved:

Seconded:

Yes:

No:

P6. **RESOLVED** that the Board of Education approve the following aides for the extended summer program at a rate of \$20.00 per hour effective June 28, 2021 to July 22, 2021:

- Nancy Della Valle
- Cindy Householder
- Kathleen Householder
- Maria Girardi
- Maureen Scandiffio
- Karin Cirillo

Moved:

Seconded:

Yes:

No:

P7. **RESOLVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:





